



**Kendra R. Koenig**

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August 23, 2012

Michael Barnett, RN, BSN  
Emergency Department- Operations Manager  
Tri City Medical Center  
Emergency Department  
4002 Vista Way  
Oceanside, CA 92056

**RE: NEW GRAD** Registered Nurse Position

Dear Mr. Barnett:

Upon reviewing job postings on Tri City Medical Center's website, I feel as though I would be a great candidate for the evening-nocturnal Registered Nurse position. Given my two and a half years experience as an ER tech within this ER, as well as clinical experiences on the telemetry floor, medical-surgical floor, ortho-neuro floor, and behavioral health unit all here at Tri City, I am prepared attribute my skills and knowledge to your excellent team of Emergency Room Registered Nurses.

In December, I will be graduating with my Associates Degree of Nursing from Mira Costa College with state boards pending in January. My program, including clinical rotations and course work, has prepared me with knowledge in medical-surgical and telemetry nursing, as well as pharmacology, obstetrics, pediatrics, and behavioral health. My knowledge and skills are thorough and up-to-date which is essential to providing the best possible patient care. I've been able to maintain a 4.0 GPA throughout the program while working one or two twelve hour shifts per week in the ER as a tech. Before working as I tech, I was a private caregiver for a client with dementia as well as a client cerebral palsy, which contributes to my abilities in working with diverse clientele. I consider myself to be very hard working, motivated, determined, punctual, professional, responsible, honest, caring, and a team player. With the evolving field of medicine, I find it important to be versatile and consider yourself a life-long learner by furthering your education to increase your competence and abilities.

Thank you for taking the time to review my qualifications as my resume is enclosed for your consideration. I would appreciate the opportunity to interview and answer any questions that you may have. You may contact me by my cell phone (760) 521-2046 or email [kkoenig1989@gmail.com](mailto:kkoenig1989@gmail.com). I am excited about this position and becoming part of your team; I look forward to hearing from you in the near future.

Sincerely,

Kendra Koenig